

2 November 2010

Dear Councillor

COMMUNITY AND HOUSING COMMITTEE

A meeting of the Community and Housing Committee will be held at the Council Offices, Saffron Walden, on Thursday 11 November 2010 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A PART 1

1. Apologies for absence and declarations of interest.
2. Minutes of the meeting held on 9 September 2010 (attached).
3. Matters arising.
4. Chairman's items.
5. **Lead Officer's Report** (5 minutes)

Item for information.

This report gives details of matters not otherwise appearing on this agenda.

6 **Potential Supporting People Funding Cuts** (10 minutes)

Item for decision.

This report updates Members on the potential implications of the cuts to Supporting People funding.

7 **Mobility Scooter Policy** (10 minutes)

Item for decision.

This report invites the Committee to adopt a Mobility Scooter Policy.

8 **Recommendations from Scrutiny Committee regarding Day Centres** (10 minutes)

Item for decision.

The Committee is asked to endorse recommendations of the Scrutiny Committee.

9 **Priors Green Community Centre** (10 minutes)

Item for decision

The Committee is asked to recommend to Full Council the transfer of the Community Centre and section 106 monies to Takeley Parish Council.

10 **Action Plan to address Audit Commission recommendations of the Audit Commission** (10 minutes)

Item for decision.

The Committee is invited to approve an action plan following re-inspection of the Council's strategic housing services.

11 **Tenant Forum Minutes** (5 minutes)

Item for information.

The Minutes of the recent meeting of the Tenant Forum are attached.

12 **Sheltered Housing Task Group Minutes** (5 minutes)

Item for information.

The Minutes of the recent meeting of the Sheltered Housing Task Group are attached.

13 **Area Forums – verbal update** (5 minutes)

Item for information.

14 Any other business which the Chairman considers to be urgent.

To: Councillors E C Abrahams, S Anjum, E L Bellingham-Smith,
R H Chamberlain, M L Foley, E Gower, S J Howell, J E Hudson, J E Menell,
M Miller, D J Morson, J A Redfern, D J Sadler, G Sell and S V Schneider.

Also

to: Mrs J Bullen and Mr P Salvidge (Museum Society); Mr S Sproul and Mr D
Parish (Tenant Panel representatives).

Lead Officer: Roz Millership (01799 510516)
Democratic Services Officer: Rebecca Procter (01799 510433)

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed in each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so by the committee lead officer.